

REGULAR MEETING OF THE CARO CITY COUNCIL
September 8, 2026, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on September 8, 2026, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, John Riley and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer, and other guests.

AGENDA APPROVAL

26-M-171

Motion by Kish, seconded by Parker to approve the agenda as presented.

Motion Carried.

COMMUNICATIONS:

1. Parks & Recreation Committee Meeting Minutes, August 18, 2026
2. Downtown Development Authority Meeting Minutes, August 12, 2026
3. Charter Communications – Upcoming Charges
4. Renee Wood Letter to Caro Police Department
5. Safety Message from Consumers Energy

PUBLIC COMMENTS – AGENDA ITEMS ONLY - None

CONSENT AGENDA:

1. Regular Council Meeting Minutes – August 17, 2026
2. Invoices

26-M-172

Motion by Campbell, seconded by Oedy to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. Resolution Establishing Election Commission & Approve Election Inspector Pay

26-M-173

Motion by Riley, seconded by Kish to approve the Resolution Establishing Election Commission for the City of Caro, Resolution No. 2026-12 and authorize the appointment of Mayor Karen Snider as the city official and Tammy Ries as the qualified elector with no per diem pay to the Election Commission, and to pay \$17.00 per hour for Election Inspector, \$20.00 per hour for Precinct Chairperson, \$50.00 for attending necessary training.

Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Mayor Snider – yes.
Motion carried.

2. Budget Line-Item Adjustment – Election Supplies – Grant Received

26-M-174

Motion by Oedy, seconded by White to approve an increase to a budgeted expense line within the Elections Department General Fund, 101-262-740-000, Election Supplies, in the amount of \$5,000.00 increasing the total budget from \$4,000.00 to \$9,000.00 to be funded from General Fund.

Motion carried

3. Budget Line-Item Adjustment – Decorations - DDA

26-M-175

Motion by White, seconded by Campbell to approve the budget adjustment of \$40,000.00 to line 248-728-970-001, Decorations, increasing the total budget from \$6,000.00 to \$46,000.00 to be funded from DDA Fund Balance.

Roll call vote: Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried

4. CDBG Environmental Service Bids

26-M-176

Motion by Kish, seconded by Riley to award the environmental review contract for the CDBG to Triterra for the bid price of \$7,000.00 and allow the City Manager to sign all necessary documents.

Roll call vote: Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Kish – yes, Mayor Snider – yes.

Motion carried

5. CDBG Third Party Administrative Service Bids

26-M-177

Motion by Kish, seconded by White to award the Third-Party Administrator contract for the CDBG to the Tuscola County Economic Development Corporation for the bid price of \$195,000.00 and allow the City Manager to sign all necessary documents.

Roll call vote: Parker – yes, Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Mayor Snider – yes.

Motion carried

6. Howard Street Engineering Bids

26-M-178

Motion by Parker, seconded by Campbell to award the project engineering contract for the Howard Street to MLR Engineering for the bid price of \$120,400.00 and allow the City Manager to sign all necessary documents.

Roll call vote: Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Mayor Snider – yes.
Motion carried

7. Pumpkin Festival Road Closures Request

26-M-179

Motion by White, seconded by Riley to approve the requested road closures for the 2026 Pumpkin Festival.
Motion carried

8. Fire Department Bunker Gear Purchase Request

26-M-180

Motion by Parker, seconded by Campbell to approve the purchase of two sets of bunker gear from Allied Fire Sales for the quoted price of \$8,140.00.
Motion carried

9. Youth Advisory Committee – Councilor Charlotte Kish
Councilor Charlotte shared information on potentially forming a Youth Advisory Committee and asked for City Council support. Clerk Rita Papp will email information to council members for their review. More information will be forthcoming.

10. Data Center Moratorium – Councilor Emily Campbell
Councilor Emily Campbell shared information on a Moratorium on Data Centers. City Manager shared his thoughts on the idea. City Council directed the City Manager to contact the City Attorney.

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

MANAGER'S REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

Additional information was provided regarding an insurance claim for a generator fire at Wastewater Treatment Plant that has been submitted.

ADDITIONAL PUBLIC COMMENT: None

26-M-181

Motion by Riley, seconded by White to adjourn the meeting at 7:58 p.m.
Motion carried.



Rita Papp, MiPMC2
City Clerk